

Office of Intergovernmental Relations 2011 WMBE Goals and Outreach Plan

Department Representative

OIR's Deputy Director is responsible for managing the office's WMBE activities.

2011 Goals

OIR is a small office with 11.5 staff. The office is responsible for representing and promoting the city's interests at the international, tribal, federal, state and regional arenas in which the city is a participant. In 2010 OIR had no WMBE consultant contracts. The blanket voucher rate was 46.26%. The direct voucher rate was 0% which meant the overall procurement of goods and services was 26.65%.

In 2011, OIR has a reduced budget and less flexibility in both consultant services and goods and services purchases. The office has one consultant contract which is for federal lobbying services. The contract is a multi-year contract and OIR will not be issuing an RFP for these services in 2011 therefore the office will have no opportunity to change its consultant contracting WMBE percentage. For 2011 OIR has determined that a blanket voucher WMBE utilization goal of 50% is appropriate. The 2011 utilization goal for direct vouchers is 15%.

Department Training

There will be a new deputy director in OIR this year and that person along with the administrative staff assistant will receive any training necessary to implement this plan.